

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 12/3/2013	(3) CONTACT/PHONE Nikki J. Schmidt 805/781-5496	
(4) SUBJECT Request by the San Luis Obispo County Tourism Business Improvement District (CBID), on behalf of the Cambria Local Area Advisory Board, to approve four re-appointments and one new appointment. District 2.			
(5) RECOMMENDED ACTION It is recommended that your Board approve the following re-appointments, and appointment to the Cambria Local Area Advisory Board: 1) re-appoint Linda Finley, Pragna Patel-Mueller, Deborah Scarborough and Bram Winter for three year terms expiring January 31, 2017 and 2) appoint Charles Yates to finish Ken Cooper's term which expires January 31, 2016.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) District 2 -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Nikki J. Schmidt, Administrative Office

DATE: 12/3/2013

SUBJECT: Request by the San Luis Obispo County Tourism Business Improvement District (CBID), on behalf of the Cambria Local Area Advisory Board, to approve four re-appointments and one new appointment. District 2.

## **RECOMMENDATION**

It is recommended that your Board approve the following re-appointments, and appointment to the Cambria Local Area Advisory Board: 1) re-appoint Linda Finley, Pragna Patel-Mueller, Deborah Scarborough and Bram Winter for three year terms expiring January 31, 2017 and 2) appoint Charles Yates to finish Ken Cooper's term which expires January 31, 2016.

## **DISCUSSION**

The ordinance establishing the San Luis Obispo County Tourism Business Improvement District (CBID) was originally approved by the Board in May 2009 and subsequently renewed in May since then. The ordinance (Section 3.09.050) provides for an assessment on all lodging businesses (hotels, motels, bed and breakfasts, vacation rentals), existing and future, within the boundaries of the CBID based upon 2% of the paid rent charged by the operator per occupied room per night for all transient occupancies. Fifty percent (50%) of the assessment is to be used for marketing and promoting the entire CBID area; the other 50% is to be used to promote tourism in the Local Area from where the funds are collected (Section 3.09.080).

In accordance with the ordinance, the Board, at the recommendation of the CBID Advisory Board, on December 7, 2010, designates the local areas of the unincorporated business improvement district to be:

- Avila Beach
- Arroyo Grande unincorporated/San Luis Obispo unincorporated
- Cambria
- Cayucos
- Los Osos/Morro Bay unincorporated
- Nipomo/Oceano
- San Simeon

At that same meeting, the Board's approved the Local Area By-laws which set out how the local area boards will be organized and appointed (Article II attached). Members of the Local Area Advisory Board shall be appointed according to the provisions of Government Code Section 54970 (Maddy Book). The Clerk-Recorder has posted the Advisory Board vacancies according to this government code section.

The Cambria Local Area Advisory Board was formed on February 1, 2011 when the Board approved appointments to the Board according to the provisions of Government Code Section 54970 (Maddy Book). Linda Finley, Pragna Patel-Mueller, Deborah Scarborough and Bram Winter have expressed a desire to continue on the Cambria Local Area Advisory Board and on November 12, 2013, the Cambria Local Area Advisory Board voted to recommend their re-appointment to the

Board. In September, 2013, Ken Cooper resigned from his Advisory Board position and on November 12, 2013, the Cambria Local Area Advisory Board approved recommending that Charles Yates be appointed in his place.

The three year terms of Cambria Local Area Advisory Board members are staggered. Ms. Finley, Ms. Patel-Mueller, Ms. Scarborough and Mr. Winter terms will expire at the end of January 2017. Mr. Yates' term will expire at the end of January 2016.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

Lodging businesses within the Cambria designated local area met to form and determine the organization of their advisory boards. As noted above, the Cambria Local Area Advisory Board is recommending the re-appointment of Linda Finley, Pragna Patel-Mueller, Deborah Scarborough and Bram Winter and the appointment of Charles Yates.

#### **FINANCIAL CONSIDERATIONS**

None.

#### **RESULTS**

This action continues the implementation of the local area provisions of the County Business Improvement District ordinance. The County does not establish performance criteria for the local areas beyond the legal contractual obligations to expend the funds for identified purposes.

#### **ATTACHMENTS**

1. Letters of Interest - Linda Finley, Pragna Patel-Mueller, Deborah Scarborough and Bram Winter
2. Charles Yates application
3. Cambria Local Area Advisory Board 11-12-13 minutes
4. Local Area Advisory By-Laws – Article II Section 1c